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**Lee Smith Street, Kingston upon Hull. HU9 1SD. UK**

## **QUALITY and ENVIRONMENTAL MANUAL**

*“Point Engineering (Hull) Ltd are totally committed to providing cost effective-customer satisfaction through growth and development and by investing in equipment and machinery, training and development of its staff and the delivery of quality products and services.”*

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Approved by: .....

Date: .....

## **Section 1.0 Introduction**

Point Engineering (Hull) Ltd was incorporated in 2000, is privately owned and committed to growth & development by investing in equipment and machinery, training and development of skilled personnel and the design and delivery of quality products and services. The Company manufactures and supplies a wide range of engineering products and services including marine doors, fire doors, hatches, vents and jalousies for shipbuilders and subcontracting machining services.

Cost effective - customer satisfaction is of utmost importance to Point Engineering (Hull) Ltd and to ensure that it satisfies its customers' requirements Point Engineering (Hull) Ltd have established, documented and maintain an integrated quality & environmental management system that has been planned and developed to meet the requirements of the international quality standard ISO9001:2015, ISO14001:2015 and any other relevant standards, legal or regulatory requirements. Conformance to the quality & environmental management system requirements is measured by audits that are conducted internally; by independently recognised bodies and our customers.

Point Engineering (Hull) Ltd have identified all the core and support processes that are crucial to the operation of its business and have determined the sequence of these operations, their interaction and the methods and criteria required to effectively operate and control them. All the information required to support and monitor these processes has been identified & documented and has been made readily available through the provision of relevant procedures, work instructions, documentation or other methodologies.

Point Engineering (Hull) Ltd monitors measures and analyses its business processes and takes any action required to optimise the planned outputs and provide for continuous improvement in its management systems, products or services.

The Quality Policy & Environmental Policy and the performance of the quality & environmental management system and the business objectives are reviewed, amended, documented, approved and communicated on at least an annual basis.

The ultimate responsibility for the quality & environmental management system rests with the Directors. However, quality of products and services and environmental compliance is the responsibility of all our employees and it is a mandatory requirement of employment that all personnel follow relevant procedures and work instructions.

The purpose of this Quality & Environmental Manual is to provide a guide to Point Engineering (Hull) Ltd.'s quality & environmental management systems for its employees, customers, and internal & external assessors.

The scope of this Quality & Environmental Manual covers all of Point Engineering (Hull) Ltd.'s business processes that impact upon the manufacture of fabricated steel products including marine doors and subcontracted machining to customers' requirements.

This policy also applies to all products manufactured on this site as a type approved product under an MED certification.